

GIFTS POLICY

- 1 . The Library accepts gifts with the understanding they will be added to the library collection only if needed for library purposes. The same standards governing the selection of materials apply to the addition of gifts to the collection. Acceptance of a gift, therefore, does not imply that it meets these criteria. The Librarian has the authority to make whatever disposition he or she deems advisable.
- 2 . It is the policy of the Library not to accept special collections of books or other items whose donor stipulates they be kept together as a separate entity.
- 3 . Except for temporary exhibit purposes, the Library cannot accept storage responsibility for books or other items owned by groups or individuals. The only exception to this policy will be the housing of the Hancock County Genealogical Society's collection.
(See release of liability statement attached)
- 4 . Gifts of money, real property, and/or stock will be accepted if conditions attached thereto are acceptable to the Board of Trustees and the Foundation Board.

Attachment:

Release of liability – Hancock County Genealogical Society